



## VACANCY NOTICE

### OFFICER – CLIMATE AND ENERGY

#### THE COUNCIL OF EUROPEAN MUNICIPALITIES AND REGIONS (CEMR)

#### ABOUT THE COUNCIL OF EUROPEAN MUNICIPALITIES AND REGIONS (CEMR)

CEMR is the largest and oldest organisation of local and regional governments working on building a more inclusive, just, and resilient Europe by unlocking the power of local democracy. We endeavour to become the main network of territorial leaders with a vision to ensure local and regional governments are best equipped to drive the transitions of their communities towards Europe 2050 and address global challenges. This requires strengthening the relationships with our member associations, rethinking the way we engage with our community through statutory meetings and strategic events.

#### **Are you the right person to help us to deliver on our ambitions?**

#### WHY WORK FOR THE CEMR?

- CEMR aims to foster a closer relationship between local and regional governments and the European Union and other international institutions, working as a reliable partner to co-shape European legislation and localise the SDGs.
- We work to strengthen city-to-city and region-to-region cooperation to increase knowledge-sharing opportunities and capacity-building.
- By joining the CEMR you will integrate a multicultural, dynamic, and collaborative team of 40+ people based in Brussels.
- CEMR offers an attractive remuneration package and career progression opportunities.

#### ABOUT THE ROLE:

As an Officer, Climate and Energy you will lead policy and advocacy work on climate and energy policies. This is an important position to develop key advocacy plans and strategies advocating CEMR members' priorities and needs vis a vis the EU Institutions.

It entails engaging with the CEMR members to collect priorities and inputs, support the work of the expert group on climate and energy, collaborate with the rest of the policy team on related and transversal topics such as environmental policies, sustainable finance and more.

The Officer, Climate and Energy reports to the Director of Policy and Impact.

## **TASKS AND RESPONSIBILITIES:**

### **1. Policy:**

- Lead on policy and legislative work on energy (renewable energy, clean energy sources, energy efficiency, buildings' energy refitting). This involves analysing the debates, developing ideas and innovative solutions to achieve goals and objectives set by the organisation in the field.
- Draft policy updates, position papers, briefings, speeches, amendments, articles, and other documents; lead and contribute to research, studies, publications and external communication on relevant issues (in collaboration with CEMR colleagues managing research and communications issues).

### **2. Coordinating members' activities:**

- Manage and facilitate the relevant expert group.
- Liaise with CEMR's Spokespersons on relevant expert groups.
- Organise meetings and events with members, partner organisations, elected representatives, members of the European Parliament, EU officials.
- Identify and mobilise speakers and participants to represent CEMR's interests, when necessary.

### **3. Advocacy:**

- Lead the lobby and advocacy work on climate and energy towards the EU and other relevant bodies based on the positions developed and approved by the organisation.

### **4. Networking and representation of CEMR:**

- Maintain regular contacts with the relevant European institutions, members, and other stakeholders (including other networks and the informal group: climate alliance); represent CEMR at relevant technical meetings and conferences when appropriate (e.g. EU Urban Agenda partnership).

### **5. Impact Communities:**

- Actively contribute to the work of the impact communities especially the Climate Impact Community. This involves participation to internal team meetings, support in identifying new key stakeholders and players for collaboration, create and share knowledge, and develop collaborations including funded projects.

### **6. Community building:**

- Develop relationships and alliances with external organisations active on the specific topics with the view of amplifying CEMR's impact. Generate the interest of member associations of any size and magnitude to engage with their peers on key activities related to the topics.

## 7. EU funded projects:

- Implement and report on CEMR policy related activities deriving from the EU operating grant (CERV programme) on the areas of competence.
- Contribute to the execution of project activities in which CEMR is involved, focusing on relevant policy areas of expertise.
- Support project proposal writing providing contents and expertise.

## GENERAL REQUIREMENTS

- A Master's Degree from a university in a relevant field such as Political Science, Climate, Energy, Environment, Urban Planning.
- A minimum of 3 years of prior experience in a similar role.
- Solid understanding of EU policies related to climate and energy, with knowledge of environmental policies is considered an asset.
- A demonstrated history in advocating key issues towards the EU institutions, building relationship and organising high-level events across various formats.
- A proven track record of supporting local and/or regional authorities in their energy and climate transitions.
- Ability to grasp technical issues and communicate them effectively to a broader audience.
- Proficiency in Microsoft Office and familiarity with social media platforms.
- Excellent written and verbal communication skills in English, along with a strong proficiency in French. German is considered a real plus.
- Capability to establish and maintain positive relationships with both internal and external stakeholders.
- Outstanding teamwork skills, solution-oriented mindset, adaptability, and strong organisational abilities.

## CAPABILITIES

We are in search of talents that exemplify a fusion of attitudes, skills, and behaviors deeply rooted in our key **core capabilities**. This involves the ability to **lead**, steering endeavors by going the extra mile, **influence** by adeptly building relationships with stakeholders amidst diverse perspectives and interactions, **impact** through outcome orientation, and

*inspire* by evoking positive responses, motivation, and by fostering constructive reactions.

## OUR OFFER

For this position, we offer initially a one-year fixed term contract to be transformed to an open-ended contract, based on performance evaluation. A competitive salary package including the 13<sup>th</sup> month of salary, legal and extra-legal holidays, a teleworking policy and teleworking allowance, holiday allowance (as per Belgian legal framework), lunch vouchers, eco-vouchers, medical insurance, and coverage of the public transport.

Our Brussels-based office is a vibrant and diverse hub, where enthusiasm and passion drive our collaborative efforts. Embracing diversity, we foster an inclusive environment that reflects the richness of ideas and perspectives.

## APPLICATION PROCESS

Interested candidates are invited to send their application, including a CV and a cover letter before the **5<sup>th</sup> of September 2024 at midnight**, at [application@ccre-cemr.org](mailto:application@ccre-cemr.org), with in the subject: **“Officer - Climate and Energy”**.

Every application sent receives our dedicated attention as we believe in giving each candidate the consideration they deserve. We are an equal opportunities employer and an inclusive workplace where every individual is valued and can thrive!