

Barcelona, 05th April 2023

Subject: CALL FOR TENDERS

Dear Tenderer,

We are pleased to publish an open call **looking for an expert to provide support for the drafting of thematic background document and summary of discussion report of a peer-to-peer learning event on :**

CLIMATE MIGRATION & DISPLACEMENT RESPONSES, GAPS AND OPPORTUNITIES AT THE LOCAL LEVEL in the framework of the Mayors Mechanism (MM) Call to Local Action and in partnership with the Global Covenant of Mayors (GCoM) Global Regional Coherence Working Group with Ref. 03-2023.

All the information related to the purchasing procedure is contained in Annexes 1 and 2. We kindly recommend you to read it carefully and follow the instructions contained in these documents.

UCLG is the World Organization representing local and regional governments and the contracting party in this tender will be the UCLG World Secretariat, based in Barcelona (Spain). The contract will be governed by Spanish law and the courts of Barcelona.

The principles of transparency, publication and dissemination, free access, equality, competition, economy and fairness will be respected by UCLG in this tender.

Yours sincerely,

Documents

attached:

- Annex 1: Terms of Reference
- Annex 2: Contractual Binding Conditions
- Annex 3: Non-comprehensive list of references

UCLG WORLD SECRETARIAT



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ANNEX I

TERMS OF REFERENCE

EXPERT TO PROVIDE SUPPORT FOR THE DRAFTING OF THEMATIC BACKGROUND DOCUMENT AND SUMMARY OF DISCUSSION REPORT OF A PEER-TO-PEER LEARNING EVENT ON:

CLIMATE MIGRATION & DISPLACEMENT

RESPONSES, GAPS AND OPPORTUNITIES AT THE LOCAL LEVEL

in the framework of the Mayors Mechanism (MM) Call to Local Action and in partnership with the Global Covenant of Mayors (GCoM) Global Regional Coherence Working Group

I. Background information

a) UCLG

United Cities and Local Governments (UCLG) is the largest world organisation of local and regional governments (LRGs). Headquartered in Barcelona, UCLG's mission is "to be the united voice and world advocate of democratic local self-government, promoting its values, objectives and interests, through cooperation between local governments, and within the wider international community". Present in 140 of the 191 UN Member States in seven world regions, UCLG's members include over 1000 cities across 95 countries, as well as 112 Local and Regional Government Associations (LGAs and RGAs) –organisations that represent cities and local governments at national level within a given country and at continental level (through Regional Sections in each continent)–, meaning that UCLG represents almost every LGA in the world.

b) About the Mayors Mechanism (MM) Call to Local Action and its capacity building strategy:

In the past years, positive steps have been made towards acknowledging the role of local and regional governments (LRGs) in ensuring rights-based approaches to migration governance. On their side, LRGs have stepped forward to voice their commitments towards making migration work for all and contribute to the achievement of global agendas, as stated in the [Marrakech Mayors Declaration](#). Notwithstanding the impact of these innovative and pragmatic solutions building on territorial realities, difficulties remain in providing protection, rights and services to migrant and displaced communities. Limited municipal budgets and lack of appropriate mandates burden municipal capacities to protect the lives of all and foster cohesion in their communities. Besides, deficiencies to ensure coordination among different stakeholders and across different levels of government remain major barriers to deliver quick and targeted responses to a changing reality.

Among the UCLG partnerships towards building a new narrative on migration, enhancing the capacities and widening the spaces of actions for local governments, the Mayors Mechanism (MM), steered jointly by UCLG, the Mayors Migration Council (MMC) and the UN Migration Agency (IOM), formally links since 2018 local authorities to the state-led Global Forum on Migration and Development (GFMD), alongside civil society and the private sector. Addressing local and regional governments and city networks from around the globe, the MM supports LRGs to influence the GFMD discussions and provides them with opportunities for peer-to-peer learning and exchange. It establishes a platform to interact with States, civil society and the private sector, and provides avenues to bolster innovative solutions.

In May 2022, the Mayors Mechanism launched a Call to Local Action on Migrants and Refugees (CTA) to increase States and multilateral actors' recognition of the transformative impact of cities on migration governance, thereby enhancing the capacity of cities to support migrants, displaced, and the communities where they live. Recognized by the UN Secretary-General, the CTA offers a concrete avenue for LRGs to localise the Global Compact for Migration (GCM) and the Global Compact for Refugees (GCR). It currently counts with more than 70 local actions and pledges that make a tangible difference to the lives of refugees and migrants and keep the world on track to meet the Global Compacts. The CTA works to:

- Expand the number of LRGs publicly endorsing the Compacts through the Marrakech Mayors Declaration.
- Collect and showcase LRGs' actions that achieve or exceed the Compacts' goals, submitting those actions and pledges to the official UN online platforms and reviews.
- Create a cohort of LRG leaders engaged in robust GCM and GCR implementation to motivate scaling and investment in local practices by States, and form new partnerships with international actors.

The CTA is a collaborative effort between the Mayors Mechanism steering committee members – United Cities and Local Governments (UCLG), the Mayors Migration Council (MMC), and the UN Migration Agency (IOM) – and is executed in partnership with the UN Refugee Agency (UNHCR). It is supported by additional affiliated partners and city networks.

The CTA includes a capacity building pillar that aims to increase collective learning, knowledge sharing and city to city cooperation by building on local practices and policies from LRGs in different regions of the world. As part of this strategy, UCLG launched in December 2022 a Massive Online Open Course (MOOC) to provide guidance and capacity building tools for local governments to address migration and displacement to promote local development, inclusion and social cohesion in their territories, in line with global agendas. The CTA has already collected 19 actions that address the impact of the climate crisis on migration and forced displacement.

Building on these elements of capacity development, UCLG is supporting the MM in aims to enhance local governments' capacities to mainstream and strengthen urban migration governance in alignment to global agendas. This includes a peer learning

component that deepens into some of the themes addressed in the MOOC, providing also a live component to the capacity building strategy of the CTA.

c) About the Global Covenant of Mayors (GCoM) and the Global-Regional Coherence (GRC) Technical Working Group

The Global Covenant of Mayors for Climate & Energy (GCoM) enables cities, local governments, and the networks that support them to bridge the gap from climate ambition to action delivery. It serves as an organising platform for this work and a hub to inspire the ambition of cities around the globe, while galvanising support for issues centred on the nexus of cities and climate change.

Currently the GCOM Secretariat supports coordination of city network partners through five “Technical Working Groups” (TWG) that foster solutions at the local level. The Global and Regional Coherence (GRC) TWG, in particular, looks into bridging the gap between policy development at the regional level in coordination with globally led efforts.

As a member of the Strategic Advisory Committee and as Chair and member of the Technical Working Groups, UCLG deems it important to link the regional dynamics and trends appearing on displacement and climate change to the trends of discussion of the GRC TWG.

By partnering in the preparation of this Peer Learning Event, the GCOM seeks to expand the conversation about human mobility and climate change by supporting regional-global connections, with a view to stocktaking the gaps in political capacity to implement Climate Action over the last 5 years, particularly regarding the losses and damages that are faced at the local level due to climate change.

d) The Peer Learning Event: “CLIMATE MIGRATION & DISPLACEMENT: Responses, Gaps and Opportunities at the local level” - June 2023

Within the framework of the MM Call to Local Action in partnership with the work of the GCoM GRC TWG, UCLG will organise a peer learning event in **June 2023 (date tbc)**.

Through dialogue and knowledge transfer among peers, this learning event seeks to expand the tools available at the local level to address the intersectional challenges, opportunities and gaps of the climate change, migration and displacement emergencies effectively and sustainably.

The first official International Migration Review Forum Progress Declaration reaffirms climate change as a driver of migration, and while it also recognises migration as an adaptation strategy, it does not demonstrate progress on new pathways for those displaced across borders by climate change. While these links start taking shape at a global stage, LRGs are still innovating in solutions and responses to addressing climate and human mobility. These responses are not only about safeguarding natural resources and their sustainable management, but also about guaranteeing basic services and

essential human rights to every single person affected by the effects of climate change, especially migrants. Moreover, LRGs facing increasing climate migration are at the forefront to develop broader rights-based approaches to ensure migrants' right to work and inclusion, thus ensuring a new local economic model and making migrants actively contribute to environmental resilience.

The Global Compact on Refugees, affirmed by the majority of the UN General Assembly in December 2018, recognizes that “climate, environmental degradation and disasters increasingly interact with the drivers of refugee movements”. The impacts of climate change are numerous and may both trigger displacement and worsen living conditions or hamper return for those who have already been displaced. Limited natural resources, such as drinking water, are becoming even scarcer in many parts of the world that host refugees. Crops and livestock struggle to survive where conditions become too hot and dry, or too cold and wet, threatening livelihoods. In such conditions, climate change can act as a threat multiplier, exacerbating existing tensions and adding to the potential for conflicts. The UN High Commissioner for Refugees (UNHCR) is working with Member States to support effective and coordinated responses to these shocks.

The Peer Learning Event will look at addressing the realities, initiatives and challenges of LRGs to mainstream climate action that has contributed to develop new governance paradigms, emphasising the extraterritorial responsibility of local governments in preserving the life and dignity of all people unconditionally –focussing on territories that have suffered or are suffering the impacts of climate change, and those territories that are seizing the opportunities brought by migrants and refugees to respond to the climate emergency.

In the last two years, LRGs and their networks have reflected and acted at the junction of migration, displacement and climate change.

The C40-MMC Global Mayors Task Force on Climate and Migration, launched in June 2021, brings together leading mayors from around the world to accelerate local, national and international responses to the intersectional challenges of climate and migration in cities. The Task Force unites mayors from different urban global contexts, motivated by the various challenges their cities face. Some have faced the realities of climate displacement into and within their cities. Others have experienced large movements of people that were not driven by climate factors and hold valuable lessons for approaching a future of greater human mobility. Task Force mayors are focused on making their city's green transition just and inclusive, using climate action to advance the social and economic inclusion of migrants and other marginalised communities.

On June 2022, UCLG and its Committee on Social Inclusion, Participatory Democracy and Human Rights, in partnership with the Mediterranean City to City Migration (MC2CM) project, organised a dialogue on “Environment and Climate Change: Building a Human Rights approach at the local level”, inviting LRGs to explore new avenues for reflexion at the international level on the notion of “environmental rights” and how it translates into local actions. In this session participants highlighted how climate actions have contributed to develop new governance paradigms, emphasising the extraterritorial responsibility of local governments. For example, by guaranteeing access to water as a human right, the Region of Valparaiso (Chile) pushed for the recognition of natural resources as “common

goods”, which must be preserved and restored, but also enjoyed by local community (including citizens, migrants, undocumented persons) in a sustainable manner through democratic and participatory approaches. Through a borderless policy planning approach, local governments can have positive environmental impact –or positive externalities– on surrounding territories which goes way beyond its legal obligations or geographical borders ensuring “extraterritorial duties” towards territories which are more exposed to climate threats.

In line with the above, the upcoming peer learning event will bring together practitioners, policy-makers, academics and representatives of cities affiliated with the UCLG, MM and GCoM, sharing interests and practices centred on linking impacts, gaps and opportunities of climate change mixed migration - with an emphasis on practices or policies with a more sustainable or long-term vision. The event will see the participation and intervention of cities from the Euro-Mediterranean region, Latin America, MEWA Africa and Asia Pacific regions -through key participation of the UCLG sections- alongside academics, civil society representatives and experts.

The results of the meeting should be documented to be shared with a wider audience and support local policies in using data and knowledge in the field of migration.

II. Objective of the contract and expected results

Aligning with the work of the GRC TWG of the GCoM secretariat, and within the framework of the MM Call to Local Action for Migrants and Refugees, UCLG proposes to take a specific dive into identifying good practices in addressing climate migration and displacement, but also identifying gaps into the scalability of those actions and the resulting losses and damages this has produced/could produce.

The overall objective of the contract is to support with a **thematic reference or Background document** to be circulated prior to the Peer Learning Event and **note taking and reporting** during the 2-3-day Peer Learning Event (June, Virtual, final date TBD). This report will highlight the main contexts and concepts, challenges, gaps and practices towards addressing Climate Migration and Displacement collected during the event and propose policy recommendations and orientations based on the evidence presented by the cities and entities active at local level towards generating locally-tested scalable solutions.

In particular, it is expected the expert undertakes the following activities:

- i. Draft a background document with key focus on territorial contexts of Climate Migration and Displacement, existing local responses to them and Guiding Questions for the Peer Learning Event – (8 to 10 pages)
- ii. Take extensive notes during the event – proceedings of the daily sessions and participatory workshop, with emphasis on key concepts, practice presentations and concluding remarks.

UCLG, in coordination with IOM and MMC as the partners within the Mayors Mechanism, will provide feedback to the expert’s contributions. The resulting summary discussion will

be used as input to the ongoing work of the GRC TWG of the GCoM alliance in order to help structure new innovative tools and solutions to addressing climate change and mixed migration.

III. Scope of the work

The expert will draft the Background document under the supervision of the UCLG Migration team and the UCLG EcoTransition Team. The Expert will be responsible for the following tasks:

Activity 1: Draft the Background Document prior to the event:

- Draft an 8-10-page Background Document focusing on the main relevant global frameworks and prevalent local responses to Environmental Migration and Climate Change, accounting for losses and damages in relation to migration, migration as a recognized adaptation strategy by the Global Compact on Safe and Orderly Migration, and the rights and opportunities migrants and displaced people bring to address climate change. References and Guiding questions for the Peer Learning Event.

Output:

- A Thematic Reference or Background Document in English (between 8 and 10 pages) to be shared with the UCLG Team.

Activity 2: Extensive Notes of Discussions during the PL Event:

- Notetaking during the event – proceedings of the daily sessions and participatory workshop, with emphasis on key concepts, practice presentations and concluding remarks.

Output:

- Extensive Notes of the Peer Learning Event to be shared with the UCLG Team.

IV. Duration and calendar

The contract will run from 21 April 2023 to 31 July 2023.

The working calendar will be as follows:

- i. **21 April 2023 - 14 May 2023:** The expert prepares the 1st Draft of the background document with the UCLG and MM team.
- ii. **17 May 2023:** The expert incorporates UCLG and MM comments and sends Finalised Background Document.
- iii. **At the PL Event (date TBD):** The expert handles note-taking during the Peer Learning Event. The expert will send the extensive notes immediately after the event.

The total budget for the above-mentioned tasks may not exceed 4,750 Euros.

V. Expert profile

Applicants must have:

- A university degree in a relevant area at postgraduate level (political science, environmental sciences, migration studies, international relations, etc.)
 - A PhD in a related area will be highly valued.
- At least 5 years of relevant professional experience in migration, climate change or environmental studies.
 - Authoring of academic papers or direction of academic projects in related areas will be highly valued.
- Experience working with local and regional governments will be highly valued (e.g. research studies, consultancies, academic papers, on-site projects, etc.)
- Good knowledge of the English language.
 - Knowledge of French and Spanish will be valued.
- Legal capacity to issue invoices.

The expert will provide one invoice to UCLG for payment purposes.

Applicants who do not meet these criteria will be excluded from the selection procedure.

VI. Intellectual Property

In case of publication, the intellectual property rights of any document linked with this activity will belong to UCLG.

ANNEX II

CONTRACTUAL BINDING CONDITIONS

Publication date:	5 th April 2023	Deadline for submitting tenders:	17 th April 2023 24:00 CET
Document:	Call for expert to provide support for the drafting of thematic background document and summary of discussion report of a peer-to-peer learning event on: CLIMATE MIGRATION & DISPLACEMENT RESPONSES, GAPS AND OPPORTUNITIES AT THE LOCAL LEVEL in the framework of the Mayors Mechanism (MM) Call to Local Action and in partnership with the Global Covenant of Mayors (GCoM) Global Regional Coherence Working Group		
Name and address of the Contracting Authority:	ORGANIZACION MUNDIAL DE CIUDADES Y GOBIERNOS LOCALES UNIDOS (UCLG) Avinyó 15 08002 Barcelona (Spain) Tel: +34 933428750 e-mail: tender@uclg.org		
Short Description:	Support with a thematic reference or Background document to be circulated prior to the Peer Learning Event and note taking and reporting during the 2-3-day Peer Learning Event (June, Virtual, final date TBD). <i>More information included in Annex I</i>		
Contract type:	Service Provider Contract		
Duration of the contract:	17 th April – Final execution of the Tender		
Procedure type:	Open procedure		
Budget:	Maximum 4,750€ (VAT included). If VAT is not applicable according to fiscal rules of the tenderer, the maximum budget amounts at 3,925 €. <i>* The same budget will be applied regardless of the type of tenderers</i>		
Language of the services and communication:	English		
Language submission (preference)	English		
Status:	Open		
Notification of award to the successful tenderer:	5 days after deadline for tenders		

- 1) The contractor is responsible for implementing the task entrusted to it in the Terms of Reference (see Annex 1)
- 2) Legal aspects:
 - UCLG may require information on the Tenderer to be in compliance with their obligations relating to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of its country.
 - Following the notification of award, tenderer(s) to which the contract is to be awarded, must supply evidence about fiscal residence in its country.
 - The Tenderer and its staff must comply with human rights and undertake not to offend the political, cultural and religious mores of the country(ies) where the action is implemented. In particular, and in accordance with the applicable basic act, tenderers who have been awarded contracts must comply with core labour standards as applicable and as defined in the relevant International Labour Organisation conventions.
 - The Tenderer (including, in the case of a consortium of individuals, all individuals constituting it) must not owe any debt to the government or public authority.
- 3) Drafting and content of the tender documents to be submitted by the tenderer. Tender documents must contain the following provisions and information:
 - Description of the Tenderer (Organization, Expert, Consultant, Company...) and the persons having powers of representation, decision making or control.
 - *In case of several consultants intervening in the tender, it is mandatory to appoint a representative who will lead the contract and integrate the deliverables of the parties to the contract to communicate with UCLG.*
 - Key experts and CVs, Documents to prove your expert profile (Annex 1)
 - Technical offer according to Annex 1 requirements.
 - Financial offer including indirect tax if applicable.
 - All the financial identification information including the financial identification number. In a later phase of the contract drafting, the bank account details will be provided to UCLG.
- 4) The Tender set of documents need to be sent to UCLG no later than the date and time indicated at the deadline set up above by e-mail to: tender@uclg.org. No tenders will be accepted beyond the submission date, except when otherwise informed on the web site.
- 5) In case additional information is required to submit the proposal, we kindly invite you to contact UCLG in the e-mail address tender@uclg.org. Only relevant questions in writing concerning clarifications of the Tender will be answered.
- 6) Tenderers are entitled to withdraw their offer at any time.

- 7) Tenderers will receive an automatic answer from the system informing of the reception of the Tender documents.
- 8) UCLG might request additional information of the proposal in case unclear concepts raised to UCLG. If this is the case, the tenderers whose submissions require clarification, will be asked to reply within a reasonable deadline set by the assessment team. If the tenderer submits a self-declaration/statement as documentary proof, the contracting authority reserves the right to ask for further documentary evidence.
- 9) If UCLG suspects that a candidate, tenderer or applicant does not comply with the rules, it must ask the candidate/tenderer/applicant to provide evidence demonstrating actual compliance with the applicable rules.
- 10) Evaluation Criteria: UCLG will take care that the awarded tenderer does not have a potential conflict of interest with the organization and will decide whether or not the submitted proposals:
 - Comply with the essential requirements of the tender dossier: technical, administrative and financial.
 - Satisfy the requirements set in the tender dossier
 - Contains the complete documentation
 - Language required by the tender dossier has been used

The selection criteria concern the tenderer's capacity to execute the contract. The successful tenderer will be the one submitting the least expensive tender classified as 'technically compliant' during the evaluation.

- 11) The proposals will be assessed according to the eligibility and the financial, economic, technical and professional capacity of the tenderers. Proposals will be compared and the contract awarded. The decision of who is the successful tenderer will be final.

- 12) Choice of contractor:

As a result of its deliberations, UCLG will decide on the following recommendations:

- Award the contract to the tenderer which has submitted the least expensive offer and complies with the formal, technical, administrative and financial requirements
- declare the Tender not awarded, if no applications comply sufficiently with the invitation criteria.

Once award of the contract the successful tenderer will be notified.

- 13) Once the tenders have been analysed, they are compared and the successful tenderer is chosen. No negotiation is allowed.

- 14) UCLG must ensure equal treatment of tenderers and keep the due confidentiality.

15) UCLG may cancel the tender, if any of the following situations occurs:

- the tender procedure has been unsuccessful, i.e. no suitable, no qualitatively or financially acceptable proposal has been received or there are no valid proposals at all;
- the economic or technical data of the project has fundamentally changed;
- exceptional circumstances or a force majeure render normal performance of the contract impossible;
- all technically acceptable tenders exceed the financial resources available;
- there have been breach of obligations, irregularities or frauds in the procedure, in particular where these have prevented fair competition;
- the award is not in compliance with sound financial management i.e. does not obey the principles of economy, efficiency and effectiveness (e.g. the price proposed by the tenderer to whom the contract is to be awarded bears no relation to the market price).

ANNEX III

Non-comprehensive list of references:

- UCLG - [The Lampedusa Charter](#)
- UCLG CSIPDHR - [Report on the session “Environment and climate change: Building a Human Rights approach at the local level” in Grenoble](#)
- [Climate-induced Displacement in the Horn of Africa | Cities Alliance](#)
- Groundswell Sept 2021 - <https://www.worldbank.org/en/news/press-release/2021/09/13/climate-change-could-force-216-million-people-to-migrate-within-their-own-countries-by-2050>
- 6th Assessment report ‘Climate Change 2022: Impacts, Adaptation and Vulnerability’¹ by the Intergovernmental Panel on Climate Change (IPCC) - <https://www.ipcc.ch/report/ar6/wg2/>
 - “Cross-chapter Box: MIGRATE: Climate-related migration” and found in chapter 7 of IPCC report
<https://twitter.com/rmclemans/status/1498265073990656004?s=19>
- Government of the United States of America (2021). Report on the Impact of Climate Change on Migration (October 2021). Available at <https://reliefweb.int/report/world/report-impact-climate-change-migration-october-2021>
- IDMC report on Internal displacement in a changing climate https://www.internal-displacement.org/sites/default/files/publications/documents/grid2021_idmc.pdf
- C40-MMC Global Mayors Action Agenda on Climate and Migration - <https://www.mayorsmigrationcouncil.org/c40-mmc-action-agenda>
- IOM - Migration, Environment and Climate Change Division page <https://environmentalmigration.iom.int/iom-and-migration-environment-and-climate-change-mecc>
 - Climate Migration in Urban Areas - <https://environmentalmigration.iom.int/climate-migration-urban-areas-challenges-representations-and-inclusion>
- Mayors Migration Council Global Cities Fund on Climate Migration - <https://www.mayorsmigrationcouncil.org/gcf-ica>
- MMC Climate Migration resources hub - <https://www.mayorsmigrationcouncil.org/climate>
- C40 - Why cities must prepare for climate migration - https://www.c40knowledgehub.org/s/article/Why-cities-must-prepare-for-climate-migration?language=en_US
- IOM - Migration, Environment and Climate Change Division page <https://environmentalmigration.iom.int/iom-and-migration-environment-and-climate-change-mecc>
 - Climate Migration in Urban Areas - <https://environmentalmigration.iom.int/climate-migration-urban-areas-challenges-representations-and-inclusion>
- United Nations Network on Migration (UNNM) - Climate Change and Migration: Local Realities, Local Solutions -

¹ <https://www.ipcc.ch/report/ar6/wg2/>

https://migrationnetwork.un.org/sites/g/files/tmzbd1416/files/docs/un_network_gcm_climate_and_migration_with_edits.pdf

- Academia - Environmental outcomes of climate migration and local governance: an empirical study of Ontario -

<https://www.emerald.com/insight/content/doi/10.1108/IJCCSM-07-2022-0081/full/html>

- Relevant Platforms + Initiatives to check out:

- > <https://www.climatemigrationcouncil.org/>
- > <https://www.britishcouncil.org/climate-connection/be-inspired/research-essays/local-response-displacement>
- > <https://www.cmdplatform.org/>
- > <https://disasterdisplacement.org/>

<https://unfccc.int/process/bodies/constituted-bodies/WIMExCom/TFD>